

Olympia DeMolay Leadership
(Installation of Officers on December 11, 2010)

Elected Positions

Office	Name	Duty
Master Councilor	Andrew Everett	Sits as Chair for Meetings, Official Representative of Chapter to outside persons and organizations.
Senior Councilor	Andrew Hanks	Many times oversees degree, ceremony work and fundraising. Assists Master Councilor and takes charge in absence of Master Councilor
Junior Councilor	Alex Rains	Many times oversees membership, Assists other Councilors & takes Charge in absence of both Master and Senior Councilors

Appointed Positions

Office	Name	Duty
Senior Deacon	Andrew V-B	Conducts candidates in initiation, Assists Councilors in meetings by distributing items. Stands in for Junior Councilor when he's not able to attend.
Junior Deacon	Patrick Glen	Prevents intrusion during meetings and rituals by Communicating with Sentinel, he governs who can enter the chapter room upon Master Councilor's approval. He assists the Senior Deacon.
Senior Steward	Alex Dean	Help Deacon prepare candidates for initiation. Escorts candidates during initiations. He keeps facilities clean and in order and cleans up after stated meetings. He works with the Entertainment Committee to Provide Refreshments for stated meetings.
Junior Steward	Steven Kollmer	Help Deacon prepare candidates for initiation. Assists in escorting candidates during initiations. Assists Senior Steward in keeping the facilities clean and in order and cleans up after stated meetings. He works with the Entertainment Committee to Provide Refreshments for stated meetings.
Orator		Presents ceremonies, Makes necessary announcements
Sentinel	Josh Dean	Verifies persons entering meetings, Keeps away disturbances
Chaplain	Ryan Provinske	Responsible for giving Prayers for stated meetings, rituals, official events, funerals, meals, etc.
Marshal	Sam Luttrell	Conducts necessary movement in meetings
Standard Bearer	David Ellis	Oversees flags and proper presentation of such
Almoner		Collects alms for charities, and those sick or distressed. Acknowledge members of the chapter who are sick or distressed and send cards, call, etc. to show support.
Organist		Provides Music
Preceptor 1	Kyle Rains	Filial Love
Preceptor 2	Eric Ford	Reverence for Sacred Things
Preceptor 3	Derrick Townsend	Courtesy
Preceptor 4		Comradeship
Preceptor 5	Toby Crossman	Fidelity
Preceptor 6		Cleanliness
Preceptor 7	Derek Rains	Patriotism

Olympia DeMolay Schedule (January-June)

Month # 1		1-Jan-11 - to - 31-Jan-11	
Date	Times	Name of Event	Description of Event
January 1	8:00pm – 11:30pm	New Years Dance	TH Little New Years Day Dance
January 3	7:00pm	Newsletter Due	First Newsletter for Olympia Chapter Due for Chapter Meeting
January 8	9:00am - ?	Enid Grable Funeral	DeMolay have been requested to be Pall Bearers during the church service
January 8	4:30pm to 8:00pm	Arch of Steel	Arch of Steel (Harmony Installation) We'll be ushering the guests to their seats, handing out programs, and performing an Arch of Steel.
January 8	5:30pm – 10:30pm	Kitsap Installation	Kitsap Installation @ Port Orchard Lodge w/ Dance to follow
January 9	5:00pm – 7:00pm	5K Thank You	Ceremony of Light & Snacks (Every DeMolay Needed – Please bring an Hors d'oeuvres)
January 12	6:00pm – 9:30pm	Tacoma OV	Tacoma Official Visit – Leave Temple at 6:00pm
January 13	6:30pm – 8:30pm	JORADE Potluck	DeMolay and their families welcome, bring a dish to share.
January 15	7:15am – 8:00pm	Winter Sports	State Event (Truman Middle School-Tacoma) Youth \$21, Adults \$16
January 21	5:30pm – 10:00pm	Bluegrass Festival	DeMolay Serve Coffee and Cocoa to raise funds for homeless
January 22	4:00pm – 8:00pm	WA DeMolay Bowling Tourney	Bowling Tournament (we will bowl here and then enter our scores into the WA State Tournament)
Jan 29 - 30	12noon – Sun 10:00am	Peanut Brittle & Overnighter	Make Peanut Brittle, Ritual Practice, Play Games, Have Overnighter

January Meetings – Stated Meeting (3rd & 17th), Councilor Meeting (24th), Advisory Meeting (Feb. 2nd)

Month # 2		1-Feb-11 - to - 28-Feb-11	
Date	Times	Name of Event	Description of Event
February 5	10:30am – 3:00pm	Rainbow Installation	Arch of Steel for Rainbows, Practice at 10:30am, Installation starts at 1pm
February 5	3:00pm–7:00pm	Tomato Planting	Tomato Plant Fundraiser – Come & help plant our tomato seeds (Wear work clothes that you don't mind getting dirty & dress to be outside)
February 7	7:00pm	Newsletter Due	Newsletter for Olympia Chapter Due for Chapter Meeting
February 7	7:00pm – 9:00pm	Olympia OV	Olympia Chapter's Official Visit
Feb 14	All Day	Committees	Committee Reports Due
Feb 17	5:30pm – 10:00pm	MEL OV	Merle E. Luther Official Visit – Leave Temple at 5:30pm
Feb 19	7:00pm – 11:30pm	Winter Ball	State Event (\$15 youth, \$5 adults) Foss Waterway Seaport, 705 Dock Street, Tacoma, WA (Downtown Tacoma Waterfront)
Feb 21	7:00pm – 9:00pm	Food Handlers	Get your food handlers card during stated meeting (Need \$5 & ID)
Feb 26 - 27	5:00pm – Sun 10:00am	Worshipful Master's Class	Worshipful Master's Class – State Event for Prospect Initiation (Regional Event to be held at Olympia Lodge)

February Meetings – Stated Meeting (7th & 21st), Councilor Meeting (28th), Advisory Meeting (March 2nd)

Month # 3		1-Mar-11 - to - 31-Mar-11	
Date	Times	Name of Event	Description of Event
March 4-6	4:00pm – 12:00pm	State Retreat	State Councilor's Retreat – Fife, WA
March 7	7:00pm	Newsletter Due	Newsletter for Olympia Chapter Due for Chapter Meeting
March 14	All Day	Committees	Committee Reports Due
March 14	5 PM – 8 PM	DeMolay Week	Courtesy - Masonic Thank-You Dinner (Cook, Serve, Clean-Up)
March 15	All Day	DeMolay Week	Patriotism - Read an article about any American Patriot
March 16	All Day	DeMolay Week	Cleanness - Keep Your Language Clean Day
March 17	TBA	DeMolay Week	Fidelity - MEL Chapter Visit
March 18	All Day	DeMolay Week	Filial Love - Give your Parents a Coupon Worth One Chore
March 19-20	7:00pm – 12 Noon	DeMolay Week	Comradeship - Chapter Movie Night
March 20	12 Noon – 2:30pm	DeMolay Week	Reverence for Sacred Things – Go to local church service (TBA)
March 22	5:30pm – 10:00pm	Des Moines OV	Des Moines Chapter Official Visit – Leave Temple at 5:30pm
March 26	3:00pm – 6:00pm	Devotional Day	Get together to learn more about your Brothers - Sharing our favorite Religious/Spiritual Quote or Teaching, Fun & Games

March Meetings – Stated Meeting (7th & 21st), Councilor Meeting (28th), Advisory Meeting (30th)

Month # 4			
1-Apr-11 - to - 30-Apr-11			
Date	Times	Name of Event	Description of Event
April 1	5 PM – 10 PM	Olympia #1 Dinner	Olympia #1 Dinner (Cook, Serve, Clean-Up) Think April Fools
April 2	12:00pm– 3:00pm	Masonic Work Day	Cemetery Clean-Up Day (Meatball Subs)
April 4	7:00pm	Newsletter Due	Newsletter for Olympia Chapter Due for Chapter Meeting
April 11	All Day	Committees	Committee Reports Due
April 14	6:30pm – 8:30pm	JOBIE Potluck	DeMolay and their families welcome, bring a dish to share.
April 14 -17	Weekend Event	Conclave	DeMolay Conclave (Convention) at Great Wolf Lodge
April Meetings – Stated Meeting (4th & 18th), Councilor Meeting (25th), Advisory Meeting (27th)			

Month # 5			
1-May-11 - to - 31-May-11			
Date	Times	Name of Event	Description of Event
May 2	7:00pm	Newsletter Due	Newsletter for Olympia Chapter Due for Chapter Meeting
May 6	7:00pm – 8:30pm	Hats Off – Masons	Presentation of Hats Off Awards to Olympia #1 during Mtg
May 7	6:00pm – 9:00am	Overnighter	Laser Tag, Watch a Movie & Overnighter
May 8	9:30am – 12 noon	Parents Day	DeMolay Serve at Mother’s Day Brunch
May 9	All Day	Committees	Committee Reports Due
May 12	6:30pm – 8:30pm	JOBIE Potluck	DeMolay and their families welcome, bring a dish to share.
May 14	1:00pm – 5:00pm	Putt Putt Golf	Putt Putt Golf Tournament & Prospect Party
May 16	7:00pm – 9:00pm	Elections	Chapter Elections – Elect Olympia Chapter Leadership
May 27-29	Weekend Event	Paintball	State Paintball Event
May Meetings – Stated Meeting (2nd & 16th), Councilor Meeting (23rd), Advisory Meeting (25th)			

Month # 6			
1-Jun-11 - to - 1-Jul-11			
Date	Times	Name of Event	Description of Event
June 4 - 5	3:00pm – 9:00am	DeMolay Initiation	DeMolay Initiation and Overnighter
June 6	7:00pm	Newsletter Due	Newsletter for Olympia Chapter Due for Chapter Meeting
June 7	7:00pm – 8:30pm	Hats Off – Masons	Presentation of Hats Off Awards to Harmony #18 during Mtg
June 7-12	Weeklong Event	Grand Lodge	Washington State Grand Lodge
June 9	6:30pm – 8:30pm	JOBIE Potluck	DeMolay and their families welcome, bring a dish to share.
June 13	All Day	Committees	Committee Reports Due
June 15	TBA	Ritual Practice	Practice your Ritual Parts
June 18	TBA	Installation	Installation of Newly Elected Olympia Chapter Leadership
June 19	9:30am – 12 noon	Parents Day	DeMolay Serve at Father’s Day Brunch
June 22	TBA	Community Day	Clean Community Park
June 24 - 26	TBA	Campout	Olympia Chapter Campout & Relay for Life
June 25	TBA	Relay for Life	State Kickball for Relay for Life
July 1	TBA	Government Day	Visit the State Capital for My Government Day
June Meetings – Stated Meeting (6th & 20th), Councilor Meeting (27th), Advisory Meeting (29th)			

Important Note: If a location is not listed above it is assumed that the location is the Temple.

Leadership Contact Information

NAME	PHONE	EMAIL
Master Councilor – Andrew Everett	253-720-0791	olymc@olympiademolay.com
Senior Councilor – Andrew Hanks	360-584-7345	olyisc@olympiademolay.com
Junior Councilor – Alex Rains	614-588-6019	olyjc@olympiademolay.com
Advisor Chairman – Dad Jon Anderson	360-790-9945	festuca@comcast.net
Chapter Dad – Dad Shawn Rains	614-588-7746	rbwconnor@royalblackwatch.net

Initial Member Sign Up For This Term's Events

Choose Events You Want to Attend & Bring This Sheet to Dec. 11th Initiation ***For Prizes!***

Date of Event	Name of Event	Yes	No	Maybe	Comments
---------------	---------------	-----	----	-------	----------

Member Name _____

1/1/2011	New Years Dance				
1/12/2011	Tacoma OV				
1/13/2011	JOBIE Potluck (Bring a Dish)				
1/14-16/2011	Winter Sports				
1/21/2011	Bluegrass Festival				
1/22 - 23/2011	Peanut Brittle & Overnighter				
2/5/2011	Tomato Planting				
2/7/2011	Olympia OV				
2/10/2011	JOBIE Potluck				
2/17/2011	MEL OV				
2/19/2011	Winter Ball				
2/21/2011	Food Handlers Card Certification				
2/26/2011	Worshipful Master's Class - Initiation				
3/10/2011	JOBIE Potluck (Bring a Dish)				
3/14/2011	Courtesy - Masonic Thank-You Dinner				
3/15/2011	Patriotism - American Patriot Article				
3/16/2011	Cleanness - Keep Your Language Clean				
3/17/2011	Fidelity - MEL Chapter Visit				
3/18/2011	Filial Love - Chore Coupon for Parents				
3/19/2011	Comradeship - Chapter Drive-In Movie				
3/20/2011	Reverence 4 Sacred Things-Refreshmnt				
3/22/2011	Des Moines OV				
3/26/2011	Devotional Day - Capital Christian				
4/1/2011	Olympia #1 Dinner				
4/2/2011	Masonic Work Day - Cemetery Clean				
4/14 -17/2011	Conclave				
4/14/2011	JOBIE Potluck (Bring a Dish)				
5/6/2011	Hats Off Award- Olympia #1				
5/7/2011	Laser Tag, Movie, Overnighter				
5/8/2011	Parents Day - Mother's Day Brunch				
5/12/2011	JOBIE Potluck (Bring a Dish)				
5/14/2011	Putt Putt Golf				
5/16/2011	Elections				
5/27-29/2011	Paintball				
6/7/2011	Hats Off Award- Harmony #18				
6/9/2011	JOBIE Potluck (Bring a Dish)				
6/15/2011	Ritual Practice				
6/18/2011	Installation of Newly Elected Officers				
6/19/2011	Parents Day - Father's Day Meal				
6/22/2011	Community Day - Clean Park				
6/24 - 26/2011	Olympia Chapter Campout				
6/25/2011	Relay for Life				
7/1/2011	Government Day - Visit Capital				

Initial Adult & Advisor Sign Up For This Term's Events

Choose Events You Want to Advise (Drive/Attend) on or help Plan (Work with Committee)

Advisor/Adult Name: _____

Date of Event	Name of Event	Help At	Plan	Comments
1/1/2011	New Years Dance			
1/12/2011	Tacoma OV			
1/13/2011	JOBIE Potluck (Bring a Dish)			
1/14-16/2011	Winter Sports			
1/21/2011	Bluegrass Festival			
1/22 - 23/2011	Peanut Brittle & Overnighter			
2/5/2011	Tomato Planting			
2/7/2011	Olympia OV			
2/10/2011	JOBIE Potluck (Bring a Dish)			
2/17/2011	MEL OV			
2/19/2011	Winter Ball			
2/21/2011	Food Handlers Card Certification			
2/26/2011	Worshipful Master's Class - Initiation			
3/10/2011	JOBIE Potluck (Bring a Dish)			
3/14/2011	Courtesy - Masonic Thank-You Dinner			
3/15/2011	Patriotism - American Patriot Article			
3/16/2011	Cleanness - Keep Your Language Clean			
3/17/2011	Fidelity - MEL Chapter Visit			
3/18/2011	Filial Love - Chore Coupon for Parents			
3/19/2011	Comradeship - Chapter Drive-In Movie			
3/20/2011	Reverence 4 Sacred Things-Refreshmnt			
3/22/2011	Des Moines OV			
3/26/2011	Devotional Day - Capital Christian			
4/1/2011	Olympia #1 Dinner			
4/2/2011	Masonic Work Day - Cemetery Clean			
4/14 -17/2011	Conclave			
4/14/2011	JOBIE Potluck (Bring a Dish)			
5/6/2011	Hats Off Award- Olympia #1			
5/7/2011	Laser Tag, Movie, Overnighter			
5/8/2011	Parents Day - Mother's Day Brunch			
5/12/2011	JOBIE Potluck (Bring a Dish)			
5/14/2011	Putt Putt Golf			
5/16/2011	Elections			
5/27-29/2011	Paintball			
6/7/2011	Hats Off Award- Harmony #18			
6/9/2011	JOBIE Potluck (Bring a Dish)			
6/15/2011	Ritual Practice			
6/18/2011	Installation of Newly Elected Officers			
6/19/2011	Parents Day - Father's Day Meal			
6/22/2011	Community Day - Clean Park			
6/24 - 26/2011	Olympia Chapter Campout			
6/25/2011	Relay for Life			
7/1/2011	Government Day - Visit Capital			

Planning Committee Information

Below are the Committees that will be in charge of planning all Olympia DeMolay Events. There will be the three people in charge of each committee, ranging from the 1st to the 3rd in power, these three of each will be the ones the Master Council will "talk" to, too make sure that committee assignments or projects are being performed.

Committee Leadership

Business

1. Sam LaVerne
2. Derek Rains
3. Kyle Rains

Squire

1. Derek Rains
2. Eric Ford
3. Toby Crossman

Relations

1. Michael Bulloch
2. Alex Dean
3. Kyle Notar

Fund raising

1. Andrew Hanks
2. Andrew Vandrush-Borgacz
3. Josh Dean

Membership

1. Alex Rains
2. Andrew Vandrush-Borgacz
3. Derek Townsend

Entertainment

1. Sam Luttrell
2. Steven Kollmer
3. Alex Dean

Committee Duties

Business

- Jurisprudence (Bylaws)
- Regional Events
- Bills
- Communications
- Investigations
- Installations

Squire

- Squire Events
- Squire Memberships
- Games
- Initiations
- Installations

Relations

- "Arch of Steel"s
- Public Ceremonies
- Shield Talk
- Masonic Service
- Civic Service

Fundraising

- all events that earn income

Membership

- getting names of candidates
- investigations (working with business)
- initiations
- prospect events

Entertainment

- Sports Days
- Over nighters
- Refreshments
- Activities
- Computer room

Committee Responsibilities for Items on Term Calendar

Check below to see if your committee is responsible for working out the details for events on the calendar. Keep in mind every event you need to think about (the budget, food, transportation, advisor support, DeMolay's Attending, notifying everyone in advance of changes, ensuring the calendar is accurate, etc.)

Date of Event	Budget	Name of Event	Responsible for Planning This Event	Committees to Consult With
1/1/2011	\$20 Snacks	New Years Dance	Entertainment	
1/9/11	\$50 Snacks	5K Race Thank-You	Fundraising, 5K Run	
1/12/2011		Tacoma OV	Relations	
1/13/2011		JOBIE Potluck	Entertainment, Relations	
1/14-16/2011	\$70 Teams	Winter Sports	Entertainment	
1/21/2011		Bluegrass Festival	Business	
1/22 - 23/2011	\$100 Supply \$50 Food	Peanut Brittle & Overnighter	Entertainment, Fundraising	
2/5/2011	\$100 Food \$100 Ads \$50 Supply	Tomato Planting	Fundraising	
2/7/2011	\$100 Food & Supplies	Olympia OV	Master Councilor	Whole Chapter
2/10/2011		JOBIE Potluck	Entertainment, Relations	
2/17/2011		MEL OV	Relations	
2/19/2011		Winter Ball	Entertainment	
2/21/2011	\$75 Fee	Food Handlers Card Certification	Business	
2/26/2011	\$150 Food & Supplies	Worshipful Master's Class	Master Councilor	Membership
3/10/2011		JOBIE Potluck	Entertainment, Relations	
3/14/2011	\$150 Food & Supplies	Courtesy - Masonic Thank-You Dinner	Business	
3/15/2011		Patriotism - American Patriot Article	Business	
3/16/2011		Cleanness - Keep Your Language Clean	Business	
3/17/2011		Fidelity - MEL Chapter Visit	Relations	
3/18/2011		Filial Love - Chore Coupon for Parents	Business	
3/19/2011	\$93 Food & Supplies	Comradeship - Chapter Drive-In Movie & Overnighter	Entertainment	
3/20/2011	\$25 Food & Supplies	Reverence 4 Sacred Things-Refreshments	Business	
3/22/2011		Des Moines OV	Relations	
3/26/2011		Devotional Day – Capital Christian	Business	
4/1/2011	\$300 Food	Olympia #1 Dinner	Relations	
4/2/2011	\$30 Food	Masonic Work Day – Cemetery Clean Up	Relations	
4/14 - 17/2011		Conclave	Councilors	Advisory Council
4/14/2011		JOBIE Potluck	Relations, Entertainment	
5/6/2011	\$25 Awards	Hats Off Award– Olympia #1	Relations	
5/7/2011	\$75 Food	Laser Tag, Movie, Overnighter	Entertainment	
5/8/2011	\$100 Food & Supplies	Parents Day – Mother's Day Brunch	Business	
5/12/2011		JOBIE Potluck	Relations, Entertainment	
5/14/2011		Putt Putt Golf	Entertainment	
5/16/2011		Elections	Advisory Council	
5/27-29/2011		Paintball	Entertainment, Relations	
6/7/2011		Hats Off Award-Harmony #18	Relations	
6/9/2011		JOBIE Potluck	Relations, Entertainment	
6/15/2011		Ritual Practice	Relations	
6/18/2011		Installation of Newly Elected Officers	Councilors Elect	
6/19/2011		Parents Day – Father's Day Meal	Business	
6/22/2011		Community Day – Clean Park	Relations	
6/24 - 26/2011		Olympia Chapter Campout	Entertainment	
6/25/2011		Relay for Life	Entertainment, Relations	

Help Us Keep Our Records Accurate
Please Bring this to the July 10th Meeting and Initiation

Member Name: _____

Member Address: _____

Member Home Phone: _____ **Cell Phone:** _____

Member Email: _____

Preferred Method of Contact: **Email** **Phone** **Text (Include Cell to Text)**

Committees you want to help with: _____

Parent/Guardian/Adult Name: _____

P/G/A Address: _____

P/G/A Home Phone: _____ **Cell Phone:** _____

P/G/A Email: _____

Preferred Method of Contact: **Email** **Phone** **Text (Include Cell to Text)**

Adult(21 & older)/Parent Volunteer Opportunities

I am interested in helping with the following activities:

- | | |
|---|--|
| <input type="checkbox"/> Refreshments Meetings | <input type="checkbox"/> Fundraiser/Service Project Planning |
| <input type="checkbox"/> Refreshments Overnights | <input type="checkbox"/> Fundraiser/Service Project Work Days |
| <input type="checkbox"/> Transportation (Advisor needs to be present) | <input type="checkbox"/> Ritual Practice Sessions (Help members learn parts) |
| <input type="checkbox"/> Overnights (Daytime) | <input type="checkbox"/> Sports Practices & Events |
| <input type="checkbox"/> Overnights (Nighttime) | <input type="checkbox"/> State Organized Events |
| <input type="checkbox"/> Overnights (Early Morning) | <input type="checkbox"/> JORADE/Dances/Special Events |
| <input type="checkbox"/> Overnights (Planning/Coordinating) | <input type="checkbox"/> OTHER (List in Comments) |

Questions/Comments: _____
